



BUSHLEY PARISH COUNCIL

Vicky Fowkes Clerk and RFO to the Council:

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AGENDA

PARISH COUNCIL MEETING ON TUESDAY 14th SEPTEMBER 2021 AT 7.30PM IN BVH MEETING ROOM

With current COVID -19 Guidelines

Before the start of the meeting any members of the public present are invited to speak and ask questions.

CIRCULATED WITH AGENDA: Planning Applications, overview of outcome of Internal Audit;

- 1. Apologies:** to receive apologies and approve reasons for absence
- 2. Present**
- 3. Declarations of interest:**
 - i. Councillors Declaration of Disposable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
 - ii. Notification of changes to the register of interests.
 - iii. To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.

4. District and County Councillor Reports

- a) DC Bronwen Behan
- b) County Councillor Tom Wells

5. Finance: Relevant paperwork to be tabled.

Discussion of way forward for management/ptotocol of banking: Attached paper from Cllr Ceres

- a. Current Cash Balance
- b. Income received
- c. Expenditure
- d. Aproval of new expenditure
- e. Tracker/Cash Flow Chart
- f. Points to note
- g. Bank Statement attached as appendix
- c. Flow Chart of Procedure (Cllr. Latter)
- d. Clerk's visit to Lloyds Bank Monday 13th September - feedback.

6. Protocol for Councillor Resignations and Recruitment

7. Clerk Retirement and Recruitment of new Clerk - update

Parish Council: Date to be established for:

- i) Management of transition of Clerk Retiring (30.10.2021) and appointment – yet to be established.
- ii) Clerk, (VF) to circulate (Job Description, Contract of Employment)
- iii) Shortlisting date and councillors involved
- iv) Appointment date: induction

8. Planning Applications: outcomes

a) **Approval of: 21/00966/GPDQ** - Wood Street Farm Bungalow – Notification of Prior Approval for proposed change of use of an agricultural building to a dwelling house and for the building operations reasonably necessary for the conversion. (NB – Parish Council not on consultation list and not officially updated on outcome at 08.06.21). Details available on line.

b) **Approval of 21/01380/HP - (08.09.21).** White Cottage, Stokes Lane, Bushley. Removal of dilapidated conservatory at rear of property together with replacement of specific windows.

c) **Planning Applications Pending**

9. Progress Reports

a) Any comments from items tabled with Minutes:

a) Highways: White Gates Project

b) Septic Tank – Stokes Lane

b) Western Power – regular shorting of power over last 4 weeks.

c) Bredon School Report:

d) Lengthsman

e) Central Grounds Maintenance

f) WCC parish Paths Warden

10. Councillors' Reports and items for future agendas

a. Village Hall Report (Cllr Kinghorn)

b. Cricket Club Report

11. AOB

12. Meeting closes

Date of next meeting: Tuesday 16th November:7.30pm. BVH Meeting Room

DATES FOR MEETINGS 2021: 14 September, 16 November

DATES FOR MEETINGS IN 2022: 11 January, 8 March, 10 May