



BUSHLEY PARISH COUNCIL

Vicky Fowkes Clerk and RFO to the Council:

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AGENDA

PARISH COUNCIL MEETING ON TUESDAY 19th OCTOBER 2021 AT 7.30 PM IN BVH MEETING ROOM

With current COVID -19 Guidelines

Before the start of the meeting any members of the public present are invited to speak and ask questions.

- 1. Apologies:** to receive apologies and approve reasons for absence
- 2. Present**
- 3. Declarations of interest:**
 - i) Councillors Declaration of Disclosable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
 - ii. Notification of changes to the register of interests.
 - iii. To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.
- 4. Minutes of Meeting: Tuesday 14th September 2021**
- 5. Matters arising: to be tabled**
- 6. District and County Councillor Reports**
 - a) DC Bronwen Behan
 - b) County Councillor Tom Wells
- 7. Protocol for Councillor Resignations and Recruitment**
- 8. Clerk Retirement and Recruitment of new Clerk - update (Paperwork to be sent to Councillors prior to 19.10.21)**

Date to be established for:

 - a) Management of transition of Clerk Retiring (30.10.2021) and appointment of new clerk – yet to be established.
 - b) Shortlisting and interviews;
 - c) Appointment and induction
- 9 .Finance: Relevant paperwork to be tabled.**

Discussion of way forward for management/protocol of banking:

 - a).Current Cash Balance
 - b). Income received
 - c). Expenditure
 - d). Aproval of new expenditure
 - e). Tracker/Cash Flow Chart
 - f). Points to note
 - g). Flow Chart of BACS Procedure (Cllr. Latter)
 - h). CPRE
 - i). BHIB Insurance
 - j). RBL Poppy Wreath

10. Planning Applications: updates

11. Progress Reports

- a) Septic Tank issues
- b) Western Power – regular shorting of power supply
- c) Highways reports updates
- d. Bus Shelter Mural
- e) Bredon School Report:
- f) Lengthsman
- g) Central Grounds Maintenance
- h) WCC Parish Paths Warden - # report

12. Councillors' Reports and items for future agendas

- a. Village Hall Report (Cllr Kinghorn)
- b. Cricket Club Report
- c. Queen's Green Canopy = Platinum Jubilee Trees 2022
- d. Councillor Reports from any meetings attended

13. AOB

14. Meeting closes

Date of next meeting: Tuesday 16th November:7.30pm. BVH Meeting Room

DATES FOR MEETINGS 2021: 16 November

DATES FOR MEETINGS IN 2022: 11 January, 8 March, 10 May